

March 25, 2011

To: Executive Board

Subject: **Request to Issue IFB – Administrative Office Landscaping**

Recommendation

Authorize the Executive Director to issue Invitation for Bids (IFB) No. 11-006R for Administrative Office Landscaping.

Analysis

Foothill Transit is issuing this IFB soliciting bids for the provision and installation of landscape improvements at Foothill Transit's Administrative Offices. The landscape improvements will include removal of all groundcover and shrubs while all existing Eucalyptus trees will remain. A new irrigation system and controllers will be installed based on Leadership in Energy and Environment Design (LEED-EBOM) requirements. The irrigation plan will earn points toward Foothill Transit's LEED Certification of the Administrative Building that is currently in progress.

New native and water saving plants and shrubs will be installed which will afford Foothill Transit with savings in ground maintenance. New plants that will be installed include New Zealand Flax, Purple Fountain Grass, Spanish Lavender, Myrtle, and Day Lily to name a few. In addition to new shrubs and plants, the landscape plan also calls for planting of 36 Palo Verde, 27 Red Iron Bark, and 18 African Sumac trees. The new trees will provide addition shade to the parking lot. The small unused area east of the building along Lakes drive will be redesigned by replacing grass with decomposed granite, installation of outdoor tables and chairs, and concrete seat wall providing staff with an outdoor eating area.

Construction shall be done in three phases to minimize the impact on the building tenants. The contractor will coordinate the phasing with the parking lot resurfacing. Foothill Transit approval of the phasing plan is required prior to start of construction.

Budget Impact

Required funding is included in the approved FY 2011 budget.

Sincerely,



Gary K. Nehls
Director of Procurement



Doran J. Barnes
Executive Director